

RFP TITLE : Background Check Screening Service

RFP NUMBER : R1161

RFP DUE DATE & TIME : November 9, 2016 by 1:00 P.M. ET

PRE-PROPOSAL CONFERENCE : October 7, 2016 at 1:00 P.M. ET at NYC Dept.of Education, 65 Court Street, 17th Floor, Conference Room# 1703, Brooklyn, NY 11201 . Please register to attend the pre-proposal conference by emailing the names and the number of attendees from your company to spisik@schools.nyc.gov .

The NYCDOE's Division of Contracts and Purchasing (DCP) is seeking proposals from organizations experienced in providing investigative and business intelligence services to provide background check screening services for potential vendors to the NYCDOE.

These services involve screening potential vendors primarily for the Universal Pre-Kindergarten (UPK) program as well as some potential vendors not related to the UPK program. The selected vendor will not be making responsibility determinations for the NYCDOE. Instead, the vendor will be running the required databases and providing a summary of what was completed and any adverse information found. The NYCDOE will utilize these summaries and the documentation of searches to conduct the required responsibility determinations.

This Request for Proposals (RFP) will result in one requirements contract award. It is anticipated that services will be begin as early as January, 2017 for a term of three (3) years plus two (2) one (1) year options to extend.

THERE IS NO FEE FOR THIS RFP.

Login to the [Vendor Portal](#) to download RFP R1161.

If you cannot download this RFP, please send an e-mail to VendorHotline@schools.nyc.gov with the RFP Number and title in the subject line of your e-mail. For all questions related to this RFP, please send an e-mail to spisik@schools.nyc.gov with the RFP Number and title in the subject line of your e-mail.